

ENVIRONMENTAL POLICY

Aspect Group Services believes businesses are responsible for achieving and sharing environmental best practice, and operating in compliance with all relevant environmental legislation. We are committed to reducing our environmental impact, preventing pollution, continually improving our environmental performance and operating in a sustainable way.

We carry out all measures reasonably practicable to develop and meet or exceed environmental standards within our business. We encourage our customers, clients and supply chain to do the same. We are continuously working to align our procedures to comply with ISO 14001.

The Directors have responsibility for advising and overseeing environmental matters. Any visits by enforcement offices or any enforcement action, e.g. letters of advice, notices or prosecutions concerning environmental matters must be reported immediately to them.

Waste and Recycling

Aspect aims to minimise waste and maximise recycling by:

- Segregating waste as close to source as practicable in order for materials to be recycled, where possible
- Accurately ordering materials to reduce waste
- Re-using materials where possible
- Appropriately transporting and storing materials to prevent damage which might then prevent use or re-use
- Ensuring recycling is maximised both on site and in offices
- Measuring and reporting waste generated

Where we are unable to re-use materials, we aim to recycle as much as possible. When it is impractical to use skips, waste is transported to the nearest local approved specialist waste contractor.

All hazardous materials, such as Asbestos Containing Materials (ACMs), are dealt with in accordance with legislation and Health and Safety advice. These materials are disposed of only via licensed operators.

ACMs containing non-licensed asbestos are removed by our CAT 2 trained members of staff and put into the asbestos skip at our Wymondham yard, which is collected by and disposed of at a licensed depot. Any licensed materials are removed and disposed of by a qualified, licensed contractor.

We request that the skip companies we work with provide us with a waste management report on a regular basis to help us identify and monitor the waste we dispose of in our yard. We make informed decisions with regards to our on-site disposal, using data from the waste management companies we use across the region.

Aspect holds a Waste Carriers Licence, registration number CBDU102539.

Noise Pollution

Many of Aspect's activities take place near occupied premises where minimising noise pollution is paramount. The Company's use of new and efficient plant along with sympathetic programming of noisy activities, aims to keep noise pollution to acceptable levels. We restrict working hours to between 8am and 6pm.

Even on sites where there are not close occupied premises, we aim to keep noise pollution levels to a minimum.

Tool selection takes into account noise suppression technology. Tools are to be well maintained to ensure noise pollution is minimised.

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Emissions

Aspect promotes reduction of emissions via the efficient use of energy throughout the business, which includes:

- Modern and efficient vehicles within our fleet
- Trackers installed in fleet vehicles, which monitor speed, idling and environmental impact. Trackers also assist in reducing travel mileage of vehicles by targeting the closest operative for jobs.
- Encouraging van sharing where possible; our operatives are assigned two to a van
- Use of environmentally friendly materials with minimal or no emissions
- Correct disposal of waste such as liquids, fuel, paints and solvents
- Drip trays and spill kits are supplied with mobile plant
- Sourcing local materials
- Promoting agile working, allowing office-based staff to work from home where practical

Pollution

To prevent ground pollution from fuel, our generators sit in a tray which is designed to hold a full tank's worth of fuel, so in the event of a leak, fuel is contained and can be disposed of appropriately. No fuel is to be disposed of on land or in the drains.

Where equipment needs to be washed e.g. cement mixing equipment, the waste water must not be discharged into a watercourse, it must be disposed of in line with site regulations.

Where applicable, our vans will carry drip trays and spill kits to be used in the event that a spill occurs on site.

Energy Usage

Aspect's approach to reducing energy and water usage is simple and systematic. We:

- Utilise systems which have a timer facility to ensure they are turned off when not needed, such as Air Conditioning Systems in the office (which automatically turn off outside of normal working hours)
- Ensure all other electrical items are manually switched off; computers, screens, phone chargers
- Use efficient, A Rated boiler and other appliances i.e. dishwasher, fridge and microwave
- Work in modern, highly insulated and well ventilated offices, where we can make use of natural light
- Use efficient, LED bulbs in our offices

Bio-Diversity

Where sites require it, Aspect develops bio-diversity action plans in order to conserve a protected species.

Where we are working as Principle Contractor we will carry out surveys of new sites to assess the impact of our activities on the natural environment.

Examples of species affected by our works are:

- birds and their nests, in particular starlings and house martins
- bats, their roosts and breeding areas
- mammals such as harvest mice

Training

We provide our staff with environmental awareness training and carry out refresher Toolbox Talks. We communicate changes in legislation through Toolbox Talks, staff briefings and written memos. Where we encounter site-specific environmental requirements, we will add this to our site-specific inductions.

Supply Chain

Aspect ensures that our supply chain meets all relevant legislation, regulation and government guidance and where possible they meet or exceed industry codes of practice on environmental issues. We request copies

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of our supply chain's environmental and procurement policies. These policies should align with ours, and put environmental sustainability and ethical procurement at the forefront of their business activities.

Our competency and registration form for subcontractors contains a section on environmental aspects and we require evidence of training and qualifications where appropriate.

Director Sign Off	
Name:	Signature:
M. G. DILLON	 9/3/21

This document is available to all interested parties via request.